



United States
Department of
Agriculture

Forest
Service

Pacific Southwest
Region

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File Code: 6140
Route To: 5100

Date: February 25, 2011

Subject: S-420 Command & General Staff Exercise - 2011

To: S-420 Students

NOTIFICATION OF SELECTION S-420 COMMAND AND GENERAL STAFF EXERCISE

Congratulations on your selection to attend S-420 Command and General Staff Exercise.

The course begins promptly at 0800 on Monday, March 21, 2011 and will conclude at 1200 on Friday March 25, 2011 and is being held at:

San Bernardino National Forest
Danny Rhynes Training Center (DRTC)
602 S Tippecanoe
San Bernardino, CA 92404
909-382-2984

The S-420 Command and General Staff Exercise is designed for you to improve your skills functioning in an interagency team environment. The first two days of the course will involve you and your team developing interaction skills. Day three will include instruction and team exercises in the planning process and developing an effective Incident Action Plan. Day four is simulation day. The simulation will begin with a briefing at 0800 and conclude at approximately 1600, there will be no lunch break during the simulation and teams have traditionally made their own arrangements for meals. . Day five is wrap-up and presentation of IAP briefings. You will need to wear your agency uniform for the simulation, otherwise dress is casual

You may be assigned to a position that you did not apply for and are not totally familiar with. There will be functional experts there to assist you. Your main goal is to function well in a team environment. It is highly recommended that you review the ICS-420-I, Field Operations Guide (FOG), and the USFS Fireline Handbook prior to attending the course and any other material that pertains to your position.

Please bring the following with you when you come to the class:

1. Field Operations Guide (ICS 420-1) and/or USFS Fireline Handbook.
2. Ten Business Cards (if you have them).
3. Optional – any items, computers or kits you like to work with for your functional assignment. All incident forms and supplies will be provided. Plans Chiefs please bring laminated wall size 215 and 215A if you have one.



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Attendees are responsible for making their own arrangements for meals and lodging. A listing of hotels is available at the DRTC website at

<http://www.fs.fed.us/r5/sanbernardino/train/travel.shtml>

Attached is a listing of students and the tentative positions they will be filling, however this does not represent the makeup of teams for the course. At the start of the class, team make up will be available. For additional information or assistance contact Dick Reynolds at (916) 847-9348 or dreynolds03@fs.fed.us.

/s/ *Dick Reynolds*

Dick Reynolds
Course Coordinator

Tuition

Course tuition is **\$450.00**

All students must submit a NWCG Nomination Form with proper agency charge codes and signatures for payment. Forms can be attained on-line at: “nationalfiretraining.net”.

Allan Hancock College – Community College District Program:

DRTC has an agreement with Allan Hancock College to provide this class as part of their curriculum. Upon successful completion, the course will be entered on your college transcript. Allan Hancock College enrollment process is now online and students are required to enroll prior to the first day of class.

Instructions for Completing College Registration

1. Go to www.hancockcollege.edu
2. Click on the Credit Admission Application link on the far right.
3. Fill out the form and click the Begin Admission Process button
4. Once the above step is completed you will be given a student ID (H number) a username and a temporary password. Please keep these for your records.
5. Please write your Student ID (H number) on your pre-registration form that you will need to submit to us.
6. Out of state students need not apply.
7. On the first day of the course, we will walk you through the actual course registration process. So it is imperative that you follow the above 6 steps to register at the college.

Billing Information:

Forest Service (Other Regions): The approved NWCG Nomination Form will be used for payment. This form must include proper agency charge codes and signatures.

Other Federal Agencies: The approved NWCG Nomination Form will be used for payment. This form must include proper agency codes, agreement numbers and signatures.

Other Non Federal Agencies: It is recommended that students pay with check or money order at the facility at the start of class. There is an additional 7.1% administrative fee added to this tuition charge. If payment is not received, a bill of collection will be issued to your agency.

Cancellations: Cancellations must be made two weeks prior to the course start date. If a cancellation occurs after the two-week cut off and the slot goes unfilled, there will be a charge not to exceed the tuition charge for the course.

The last date to cancel for this course is March 7, 2011.

If a student cancels within the two-week period and pre work has already been received, the student needs to return pre work to the training facility.

Dress: Students are to wear casual office attire. This means attire suitable for public contact (no shorts, tank tops, flip flops, etc). Day five is wrap-up and presentation of IAP briefings. You will need to wear your agency uniform for the simulation.

Travel: For travel and lodging information navigate on the internet to the DRTC website:
<http://www.fs.fed.us/r5/sanbernardino/train/travel.shtml>

/s/Kristel Johnson
Forest Training Officer

S-420 COMMAND AND GENERAL STAFF

CANDIDATE SELECTIONS – 2011

USFS

Position	Name	Team / Agency	Name	Team /Agency
IC	Curtis Stanley	CA-MNF	Charlotte Jordan	CA-SNF
LOFR	Johnny Clem	CA-KNF	Eric Petterson	CA-TNF
SOFR	Paul Tompkins	Miramar-DOD	Steve Robles	CA-ANF
IOFR	Ian McDonald	CA-ORC	Brandon Smith	CA-KRN
OSC	Loring Buchwald	CA-ANF	Steve Griffin	CA-SQF
PSC	Chris Burch	CA – PEC		
LSC	Jody Smith	CA-BDF	Sean Ferrell	CA-ENF
FSC				

CAL FIRE

Position	Name	Team / Agency	Name	Team /Agency
IC	Mark Saxelby	/LAC	Steve Gallegos	10 / RRU
LOFR			Pete Montgomery	6 / ESC
SOFR	Curtis Brown	8 / MVU	Tim Shackelford	7 / CHO
IOFR			Jane Schmitz	8 / SLU
OSC	Abdul Ahmad	10 / RRU	Steve Shaw	7 / BDU
PSC	Jesse Estrada	7 / BDU	Mike Mills	7 / BDU
LSC	Terry Acrey	8 / BDU	Eddie Moore	9 / RRU
FSC	Doug Freeman	9 / RRU	Phil Rawlings	6 / RRU

Alternates:

PSC and FSC vacancies for the USFS will be filled by CALFIRE